Attendees: Penny Seeger, Tylena Daniels, Zoë Vandermeulen, Kathy DeAngelo, Alice Savino, Alan Sessions and Maggie Gilbert

1. Reviewed WIOA Youth Follow-up policy. Can provide 5 out of 14 elements in Follow-up. Supportive Services, Adult Mentoring, Financial Literacy, Services that provide Labor Market and activities that help prepare youth for and transition to post-secondary education and training. If youth need other elements, youth counselor can look at re-enrolling in youth program. Zoë will present at full board meeting for approval.

2. Program Numbers-106 Youth enrolled since 7/1/17. Since 1/1/18- Otsego-22, Chenango-7 and Delaware-8. Have already surpassed enrollment goal of 90.

3. Manufacturing Basics-Completed Manufacturing Basics in February at CDO Workforce in Sidney. Class taught by SUNY Broome. 16 attended. Mini job fair at completion of class. 10 are working (update-12 are working). Completed another SUNY Broome Manufacturing Basics in Oneonta in March. Mini job fair at completion of class. 16 graduated and are in process of work search. Very well received by businesses.

4. Introduced new BEAM Counselor, Lorraine Keckeisen. Alan Sessions has a new role as a Youth DRC.

5. Youth Contracts-the Board received 3 proposals. HSE-Afton Central School; Leadership-DH Sheldon Associates; and Work Experience-DCMO BOCES. Reviewed Sole Source from Procurement Policy. They meet the requirements. All three were approved. Zoë will bring to the full Board for approval.

6. Year-End Celebration. Will ask three Youth Counselors what and if they want to do in terms of celebrations due to the lack of start and dates to the programs. Will invite the Youth Counselors to attend Emerging Worker Meetings.

NEXT MEETING: June 7th, 2018